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| **Multi-Sector General Permit 3-9003**  **Annual Report Form** |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A. General Information** | | | | | | | | | | | | | | | | | |
| Facility Name: | | | | | | | | | | | | | | | | | |
| Permit Number: | | | | | | | | Inspection Date: | | | | | | | | | |
| Facility Physical Address:  Street: | | | | | | | | | | | | | | | | | |
| City/Town: | | | | | | State:       VT | | | | | Zip: | | | | | | |
| Lead Inspector Name: | | | | | | | | | | Title: | | | | | | | |
| Additional Inspector Name: | | | | | | | | | | Title: | | | | | | | |
| Contact Person: | | | | | | | | | | Title: | | | | | | | |
| Phone: | | | | | | Email: | | | | | | | | | | | |
| **B. General Inspection Findings** | | | | | | | | | | | | | | | | | |
| 1. As part of this comprehensive site inspection, did you inspect all potential pollutant sources, including areas where industrial activity may be exposed to stormwater? | | | | | | | | | | | | | | | | Yes | |
| No | |
| If no, describe why not: | | | | | | | | | | | | | | | | | |
| 2. Did this inspection identify any stormwater or non-stormwater outfalls not previously identified in your SWPPP? | | | | | | | | | | | | | | | | Yes | |
| No | |
| If yes, for each location, describe the sources of those stormwater and non-stormwater discharges and any associated control measures in place: | | | | | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | | | |
| 3. Did this inspection identify any sources of stormwater or non-stormwater discharges not previously identified in your SWPPP? | | | | | | | | | | | | | | | | Yes | |
| No | |
| If yes, describe these sources of stormwater or non-stormwater pollutants expected to be present in these discharges, and any control measures in place: | | | | | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | | | |
| 4. Did you review stormwater monitoring data as part of this inspection to identify potential pollutant hot spots?  If yes, summarize the findings of that review and describe any additional inspection activities resulting from this review: | | | | | | | | | | | | Yes | | | | | |
| No | | | | | |
| NA, no monitoring performed | | | | | |
|  | | | | | | | | | | | | | | | | | |
| 5. Describe any evidence of pollutants entering the drainage system or discharging to surface waters, and the condition of and around outfalls, including flow dissipation measures to prevent scouring: | | | | | | | | | | | | | | | | | |
| 6. Have you taken or do you plan to take any corrective actions, as specified in Part 3 of the permit, since your last annual report submission (or since you received authorization to discharge under this permit if this is your first annual report), including any corrective actions identified as a result of this annual comprehensive site inspection? | | | | | | | | | | | | | | | Yes | | |
| No | | |
| If yes, how many conditions requiring review for corrective action as specified in Parts 3.1 and 3.2 were addressed by these corrective actions? | | | | | | | | | | | | | | |  | | |
| ***NOTE***: Complete the Corrective Action section on this form for each condition identified, including any conditions identified as a result of this comprehensive stormwater inspection. | | | | | | | | | | | | | | | | | |
| **C. Industrial Activity Area Specific Findings** | | | | | | | | | | | | | | | | | |
| ***Complete one block for each industrial activity area where pollutants may be exposed to stormwater. Copy this page for additional industrial activity areas.***  In reviewing each area, you should consider:   * Industrial materials, residue, or trash that may have or could come into contact with stormwater; * Leaks or spills from industrial equipment, drums, tanks, and other containers; * Offsite tracking of industrial or waste materials from areas of no exposure to exposed areas; and * Tracking or blowing of raw, final, or waste materials from areas of no exposure to exposed areas. | | | | | | | | | | | | | | | | | |
| **Industrial Activity Area**: | | | | | | | | | | | | | | | | | |
| 1. Brief Description: | | | | | | | | | | | | | | | | | |
| 2. Are any control measures in need of maintenance or repair? | | | | | | | | | | | | | Yes | | | | No |
| 3. Have any control measures failed and require replacement? | | | | | | | | | | | | | Yes | | | | No |
| 4. Are any additional/revised BMPs necessary in this area? | | | | | | | | | | | | | Yes | | | | No |
| If yes to any of these three questions, provide a description of the problem. (Any necessary corrective actions should be described in the corrective action section of this form) | | | | | | | | | | | | | | | | | |
| **Industrial Activity Area**: | | | | | | | | | | | | | | | | | |
| 1. Brief Description: | | | | | | | | | | | | | | | | | |
| 2. Are any control measures in need of maintenance or repair? | | | | | | | | | | | | | Yes | | | | No |
| 3. Have any control measures failed and require replacement? | | | | | | | | | | | | | Yes | | | | No |
| 4. Are any additional/revised BMPs necessary in this area? | | | | | | | | | | | | | Yes | | | | No |
| If yes to any of these three questions, provide a description of the problem. (Any necessary corrective actions should be described in the corrective action section of this form) | | | | | | | | | | | | | | | | | |
| **Industrial Activity Area**: | | | | | | | | | | | | | | | | | |
| 1. Brief Description: | | | | | | | | | | | | | | | | | |
| 2. Are any control measures in need of maintenance or repair? | | | | | | | | | | | | | Yes | | | | No |
| 3. Have any control measures failed and require replacement? | | | | | | | | | | | | | Yes | | | | No |
| 4. Are any additional/revised BMPs necessary in this area? | | | | | | | | | | | | | Yes | | | | No |
| If yes to any of these three questions, provide a description of the problem. (Any necessary corrective actions should be described in the corrective action section of this form) | | | | | | | | | | | | | | | | | |
| **Industrial Activity Area**: | | | | | | | | | | | | | | | | | |
| 1. Brief Description: | | | | | | | | | | | | | | | | | |
| 2. Are any control measures in need of maintenance or repair? | | | | | | | | | | | | | Yes | | | | No |
| 3. Have any control measures failed and require replacement? | | | | | | | | | | | | | Yes | | | | No |
| 4. Are any additional/revised BMPs necessary in this area? | | | | | | | | | | | | | Yes | | | | No |
| If yes to any of these three questions, provide a description of the problem. (Any necessary corrective actions should be described in the corrective action section of this form) | | | | | | | | | | | | | | | | | |
| **Industrial Activity Area**: | | | | | | | | | | | | | | | | | |
| 1. Brief Description: | | | | | | | | | | | | | | | | | |
| 2. Are any control measures in need of maintenance or repair? | | | | | | | | | | | | | Yes | | | | No |
| 3. Have any control measures failed and require replacement? | | | | | | | | | | | | | Yes | | | | No |
| 4. Are any additional/revised BMPs necessary in this area? | | | | | | | | | | | | | Yes | | | | No |
| If yes to any of these three questions, provide a description of the problem. (Any necessary corrective actions should be described in the corrective action section of this form) | | | | | | | | | | | | | | | | | |
| **Industrial Activity Area**: | | | | | | | | | | | | | | | | | |
| 1. Brief Description: | | | | | | | | | | | | | | | | | |
| 2. Are any control measures in need of maintenance or repair? | | | | | | | | | | | | | Yes | | | | No |
| 3. Have any control measures failed and require replacement? | | | | | | | | | | | | | Yes | | | | No |
| 4. Are any additional/revised BMPs necessary in this area? | | | | | | | | | | | | | Yes | | | | No |
| If yes to any of these three questions, provide a description of the problem. (Any necessary corrective actions should be described in the corrective action section of this form) | | | | | | | | | | | | | | | | | |
| **D. Corrective Actions** | | | | | | | | | | | | | | | | | |
| ***Complete this page for each specific condition requiring a corrective action or a review determining that no corrective action is needed. Copy this page for additional corrective actions or reviews.***  Include both corrective actions that have been initiated or completed since the last annual report, and future corrective actions needed to address problems identified in this comprehensive stormwater inspection. Include an update on any outstanding corrective actions that had not been completed at the time of your previous annual report. | | | | | | | | | | | | | | | | | |
| 1. Corrective Action # | |  | of | | | | | | | | | | | | | | |
| 2. Is this corrective action: | | | | | | | | | | | | | | | | | |
| An update on a corrective action from a previous annual report; or | | | | | | | | | | | | | | | | | |
| A new corrective action | | | | | | | | | | | | | | | | | |
| 3. Identify the condition(s) triggering the need for this review: | | | | | | | | | | | | | | | | | |
| Unauthorized release or discharge | | | | | | | | | | | | | | | | | |
| Average benchmark value exceedance | | | | | | | | | | | | | | | | | |
| Numeric effluent limitation exceedance | | | | | | | | | | | | | | | | | |
| Control measures inadequate to meet applicable water quality standards | | | | | | | | | | | | | | | | | |
| Control measures inadequate to meet non-numeric effluent limitations | | | | | | | | | | | | | | | | | |
| Control measures not properly operated or maintained | | | | | | | | | | | | | | | | | |
| Change in facility operations necessitated change in control measures | | | | | | | | | | | | | | | | | |
| Other (describe): | | | | | | | | | | | | | | | | | |
| 4. Briefly describe the nature of the problem identified: | | | | | | | | | | | | | | | | | |
| 5. Date problem identified: | | | | | | | | | | | | | | | | | |
| 6. How problem was identified: | | | | | | | | | | | | | | | | | |
| Comprehensive site inspection | | | | | Benchmark monitoring | | | | | | | | | | | | |
| Quarterly visual inspection | | | | | Notification by EPA or State or local authorities | | | | | | | | | | | | |
| Routine facility inspection | | | | | Other (describe): | | | | | | | | | | | | |
| 7. Description of corrective action(s) taken or to be taken to eliminate or further investigate the problem (e.g., describe modifications or repairs to control measures, analyses to be conducted, etc.) or if no modifications are needed, basis for the determination: | | | | | | | | | | | | | | | | | |
| 8. Did/will this corrective action require modification of your SWPPP? | | | | | | | | | | | | | Yes | | | | No |
| 9. Date corrective action initiated: | | | | | | | | | | | | | | | | | |
| 10. Date corrective action completed: | | | |  | | | or expected to be completed: | | | | | | |  | | | |
| 11. If corrective action is not yet completed, provide the status of corrective action at the time of the comprehensive site inspection and describe any remaining steps (including timeframes associated with each step) necessary to complete the corrective action: | | | | | | | | | | | | | | | | | |
| **E. Annual Report Certification** | | | | | | | | | | | | | | | | | |
| Compliance Certification  Do you certify that your annual inspection has met the requirements of Part 4.3 of the permit, and that, based upon the results of this inspection, to the best of your knowledge, you are in compliance with the permit? | | | | | | | | | | | | | | | | | |
| Yes | No | | | | | | | | | | | | | | | | |
| If no, summarize why you are not in compliance with the permit: | | | | | | | | | | | | | | | | | |
| Annual Report Certification  I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information contained therein. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information contained is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. | | | | | | | | | | | | | | | | | |
| Authorized Representative: | | | | | | | | | | | | | | | | | |
| Name: | | | | | | | | | Title: | | | | | | | | |
| Signature: | | | | | | | | | Date: | | | | | | | | |

Please submit this form to:

Vermont Department of Environmental Conservation

Stormwater Program - MSGP Coordinator

103 S. Main Street, Bldg 10 North

Waterbury, VT 05671-0408